

Acting Clerk: Tomas D.J.S. Hill MAAT AIPROW
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Notice
of the Annual Council Meeting
Tuesday 7th May 2024 at 7:30pm
at Gerrans Parish Memorial Hall Annexe

All councillors are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out hereunder.

Tomas Hill

AGENDA

- 1/24 ELECTION OF CHAIRMAN FOR PARISH YEAR 2024/2025 – to elect Chairman
- 2/24 ELECTION OF VICE-CHAIRMAN FOR PARISH YEAR 2024/2025 – to elect Vice-Chairman
- 3/24 APOLOGIES – to receive, note and accept apologies for absence
- 4/24 DECLARATIONS OF INTEREST AND DISPENSATIONS – to receive and note (if any)
- 5/24 PUBLIC PARTICIPATION - for members of the public to make representations to the Council
- 6/24 CORNWALL COUNCILLOR – to receive Cornwall Councillor report
- 7/24 COMMITTEES AND WORKING GROUPS – to appoint members
- 8/24 REVIEW COUNCIL'S MEMBERSHIP OF OUTSIDE BODIES
- 9/24 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES – to consider any appointments
- 10/24 CODE OF CONDUCT – to confirm approved Code of Conduct
- 11/24 REVIEW OF INSURANCE COVER – to check adequacy and consider renewal
- 12/24 MINUTES OF THE LAST FULL COUNCIL MEETING – Tuesday 2nd April 2024 – to confirm accuracy and approve
- 13/24 MINUTES OF THE STAFFING COMMITTEE MEETING – Tuesday 30th April 2024 – to confirm accuracy and approve
- 14/24 MATTERS ARISING FROM THE MINUTES – (not on the agenda and for report only)

Notice dated 30th April 2024

- 15/24 CORRESPONDENCE – to consider (if any)
- 16/24 PLANNING – to consider the following planning application:
PA24/02309 - Proposed extensions and general alterations to house and garage, and replacement summerhouse - 10 Gerrans Hill Gerrans TR2 5EE
- 17/24 PLANNING – to consider the following planning application:
PA24/02593 - Proposed conversion of barns to 2 dwellings - Tregassa Farm Portscatho TR2 5EH
- 18/24 REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS AND OTHER REPORTS - to note reports
- 19/24 HIGHWAYS AND PUBLIC RIGHTS OF WAY – to report issues
- 20/24 FINANCE – to receive bank reconciliation and payments for authorisation
- 21/24 INTERNAL AUDITOR’S REPORT – to receive and note the Internal Auditor’s Report 2023/2024 and reappoint for the following year
- 22/24 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/2024– to agree and sign the Accounting Statements
- 23/24 GERRANS CLOCK – to note retirement of volunteer and seek new volunteer for annual service
- 24/24 PARISH PLAN – to consider setting up working group
- 25/24 ROSEVINE TELEPHONE BOX – to consider setting up working group
- 26/24 FUTURE AGENDA ITEMS - matters to be included as an agenda item at the next meeting
- 27/24 SCHEDULE OF MEETINGS FOR 2024/2025 – to agree dates and venue for meetings with delegation To Clerk to make changes