

Konsel Pluw Erens Gerrans Parish Council.

**Notice of the
Annual Parish Council Meeting
Tuesday 3rd May 2022 at 7:30pm
at Gerrans Parish Memorial Hall**



All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business as set out in the agenda.

Members of the public wishing to attend and listen to proceedings are reminded that this will be a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Steven Skull (Clerk)

Dated this 27th April 2022

Agenda

- 1. Election of Chairman**
- 2. Apologies for absence**
 - To receive apologies and approve absences.
- 3. Declarations of interests in items on the agenda**
 - Disclosable pecuniary or non-registerable interests.
 - Gifts to the value of more than £50.00.
 - To consider requests for dispensations on items on the agenda
- 4. Election of Deputy Chairman and Review of Committee arrangements**
- 5. Report from Cornwall Council Ward Member**
- 6. Public participation**
 - Members of the public may address Councillors on any item on the agenda for a maximum of 15 minutes and for no longer than 5 minutes per person.
- 7. Minutes of previous meetings**
 - To consider, and, if approved, confirm the draft minutes of the Parish Council Meeting held on 4th April, 2022, as being a true record.
- 8. Review of the minutes of the previous meeting**
 - Any matters arising and not listed elsewhere on this agenda.
- 9. Governance**

To review for approval and re-adoption the following documents, to include consideration of raising the Clerk's monthly authorised limit for internet bank payments from £8,500 to £12,500:

- a) - GPC Standing Orders as adopted 8th June 2021
- b) - GPC Financial Regulations as adopted 8th June 2021

10. Planning Matters

a) - Applications:

1. PA22/02404 – Barn A, Treloan Lane
2. PA22/03289 – Highfield House, Trewithian

b) - Decisions since last meeting

c) - Community Assets

- To consider of the possibilities of involving Community Assets registrations in protection of local business premises and other facilities.

11. Affordable Housing Policy and Local Housing Need

- To receive a report from the Affordable Housing Working Group and to consider any related actions proposed.

12. Environmental Matters

- To receive a report and update from Cllr Richard Cochrane on the activities of the Roseland Environmental Action Community Team.

13. Reports

- To receive any other reports from Working Groups and/or liaison members and to consider any related actions proposed.

14. Ukraine

- To consider whether there is a role for the PC in the current refugee crisis.

15. New Road Car Park

- To consider a quote for surfacing repairs.

16. Annual Reviews

- To review for approval the following documents:
 - a) - Risk Assessment and Management Plan
 - b) - Privacy Statement
 - c) - Statement of Internal Control 2021-2022 pre-audit
 - d) - Annual Governance Statement 2021-2022 pre-audit

17. Financial matters

- Clerk's report on status to budget of proposed payments for authorisation.
- To review and approve accounts for payment and bank reconciliation.

18. Other Parish Matters

- Any urgent business, agenda items for next meeting, minor matters for report only

19. Co-option of New Member

- To consider any applications received to fill the vacant position on the Council and to select a successful candidate by secret ballot.

20. Date of Next Meeting

- To confirm the date of the next Parish Council Meeting as Tuesday, June 7th, 2022.

21. Meeting Close

Gerrans Parish Council.

1, Cott Villas, Cott Road, Lostwithiel PL22 0ET

clerk@gerransparishcouncil.org

Telephone: 01208 872285