

**Konsel Pluw Erens
Gerrans Parish Council**

**MINUTES of the ANNUAL PARISH COUNCIL
MEETING
held on Tuesday 6th June 2023 at 7.30 pm
in the Memorial Hall Annexe**



Present:

Cllrs Kate Greet (KG) (Chairman), John Crombie (JC), Jane Andain (JA), Ralph German (RG), Helen Hastings (HH), Joanna Holah (JH), Nev Meek (NM), Val Neal (VN), Laura Wilson (LW); Steve Skull (Clerk), CC Julian German (JG).

Three members of the public attended.

062301

THE LATE COUNCILLOR RICHARD COCHRANE

Councillors voted unanimously to pass a formal vote of thanks for, and appreciation of, the service of Councillor Richard Cochrane, who died in May. Richard was a member of the PC for almost six years, and all members agreed his valuable contribution will be very much missed. Particularly mentioned were his passion for environmental issues, his gentle way of influencing people, his caring nature and quiet determination to make the world a better place.

062302

RESIGNATION OF COUNCILLOR

Councillors noted the resignation in May of Councillor Will Gill, and unanimously voted to pass a formal vote of thanks to Will for his six years of service to the Council. Will has agreed to continue to help the PC in IT matters, but members agreed the PC will miss his depth of local knowledge, close connections with the community and dry humour at meetings.

APOLOGIES FOR ABSENCE

- None

RESOLUTION TO APPROVE ABSENCES

- n/a

062303

DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

- HH declared a non-registerable interest in planning application ref PA23/02968, to be considered in agenda item 9.

062304

WORKING PARTY AND LIAISON ARRANGEMENTS

Members reviewed the current list of Committee/Working Group appointments, and agreed to finalise arrangements at July's meeting.

062305

REPORT FROM CORNWALL COUNCIL WARD MEMBER

CC Julian German said he had seen little publicity from the organisers of Armed Forces Day, on June 24th, concerning the proposed one-way traffic arrangements through Gerrans. The clerk said he would arrange for details to be posted on the PC's website, and on Roseland Online.

062306**PUBLIC PARTICIPATION**

- None

062307**MINUTES OF PREVIOUS MEETINGS**

Those members who had been present unanimously approved the minutes of the Annual Parish Council Meeting held on 2nd May as being a true record of that meeting. KG signed the minutes.

062308**MINUTES OF THE PREVIOUS MEETINGS - MATTERS ARISING**

- No matters were raised.

062309**PLANNING MATTERS****a) Applications**

There were seven new applications for consideration. These are outlined below, and the Council's comments are noted on the Cornwall Council planning website.

| Application | Address | PC decision |
|--------------------|------------------------------------|-------------------------------------|
| PA23/03845 | The Haven, 6, The Quay, Portscatho | Support. Unanimous |
| PA23/03460 | Polhendra Barn. Lanhay | Abstain. Unanimous |
| PA23/03521 | The Royal Standard, Gerrans | Support. Unanimous |
| PA23/03350 | Trewithian Cove House, Rosevine | Support. Unanimous |
| PA23/02724 | Trewince Manor | Support. 6 support, 3 object |
| PA23/02266 | Anchorage Cottage, 23B, The Luggar | Support. Unanimous |
| PA23/02968 | Gull Rock, Rosevine | Support. Unanimous |

(HH left the room during consideration of PA23/02968)

b) Decisions since last meeting

| Application | GPC comment | CC Decision |
|--|--------------------|--------------------|
| PA23/02533 re Tygwyn, 4, Highertown | Support | Approved |
| PA22/01317 re Flat 4, The Square, Portscatho | Support | Approved |
| PA23/00844 re Beach House, North Parade | Support | Approved |
| PA23/02015 re Land South of Higher Rosevine | Support | Approved |
| PA23/01513 re 34, Parc An Dillon Road | Support | Approved |
| PA20/08535 re Jacky's Cottage, 3, North Parade | Object | Approved |

062310**AFFORDABLE HOUSING POLICY AND LOCAL HOUSING NEED**

JH reported on behalf of the PC's Affordable Housing Working Group (AHWG) on progress and next steps, having received an update from the Roseland Community Land Trust (RCLT). She said a consultant had now been appointed by RCLT to carry out feasibility studies on any potential sites identified to assess their viability. RCLT and Cornwall CLT working together would then use the studies to apply for Cornwall Council "Early Stage Feasibility Funding" for particular sites, after which they would look to Cornwall Council's Affordable Housing Team for pre-application advice on any sites identified as viable. The AHWG would be kept informed of progress.

KG reported that there would be a Cornwall Council Teams meeting on 20th July concerning a proposed review of the Homechoice Register system. JG pointed out that there would also be a Cornwall Council housing need survey, to which the PC could contribute. He also emphasised that it is essential that anyone seeking affordable housing should sign up to the Homechoice Register.

062311

PARISH INFORMATION BOARD

LW reported that the local graphic designer whose estimate was approved at the May meeting had confirmed she would start work on the project as soon as possible.

062312

ENVIRONMENTAL MATTERS

Members voted unanimously (proposed HH, seconded JC) to agree that the PC should sign the "Unite for Nature" petition organised by the Zero Hour organisation in support of the Climate and Ecology Bill.

JH reported that REACT were keen to continue to maintain their link with the PC, perhaps by means of a regular monthly report, as had been Richard Cochrane's practice.

062313

OTHER REPORTS - From Committee representatives, Working Groups and/or liaison members

NM reported that he would be attending the next Police Liaison Group meeting, and would pass on any issues that members might want to raise.

062314

PORTSCATHO PUBLIC CONVENIENCES/TATAMS CAFÉ

Members passed a resolution that, under Section 11.1 (a) iv of its Financial Regulations, the PC would agree in principle to grant a new sublease for the part of the toilet block used for the operation of the café at Tatams to a new lessee without competition, on the basis that it is in essence the continuation of an existing arrangement, and considered to be in the financial interests of the PC, and conducive to the general good of the residents of the Parish. The resolution was proposed by JC and seconded by JA. Voting was seven in favour and two abstentions. The clerk was asked to proceed with negotiations, subject to the advice of the PC's solicitor.

062315

STONWORK REPAIRS AT NEW ROAD CAR PARK

Members unanimously accepted a quote from a local contractor to repair collision damage to the Cornish hedge at New Road car park.

062316

ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR THE YEAR ENDED 31ST MARCH 2023

Members considered for approval the following previously circulated documents:

- a) Annual Internal Audit Report
- b) Annual Accounting Statements

All members present confirmed that they had no conflicts of interest with the Council's external auditors, BDO LLP, and had received and read the above documents a) and b), and also the detailed Internal Auditor's Report. The Internal Auditor's particular commendation of the work of the clerk in managing the finance and governance of the Council was noted.

It was unanimously agreed to approve both documents (Proposed RG, seconded HH).

062317

FINANCIAL MATTERS

1. Accounts for payment

The clerk reported that all payments submitted for approval were materially within budget, or within forecast and agreed contingency levels where actual figures were unknown at the time of setting the budget. It was resolved that the outstanding invoices totalling £8,780.24 (including VAT of £1,111.66) be paid (proposed KG, seconded JA). A schedule of all the payments is available from the clerk.

062317

FINANCIAL MATTERS

2. Bank Reconciliation

The reconciled bank balance as at 25th April was £45,033.37.

062318

OTHER PARISH MATTERS

1. Any urgent business

- None

2. New matters to be included on the next agenda, other than heretofore minuted

- None

3. Minor items for report only

- The clerk reported that RG had handed him a letter from a member of the public at the start of the meeting concerning the strimming of roadside hedgerows in the Parish. He said he would reply to the correspondent and forward the letter's text to members.

062319

NEXT MEETING

It was unanimously agreed that Tuesday 4th July 2023 be set for the next meeting of the Parish Council, to be held in the Memorial Hall annexe at 7.30 pm.

062320

MEETING CLOSE

KG declared the meeting closed at 8.40 pm.

End of Minutes