

**Konsel Pluw Erens  
Gerrans Parish Council**

**MINUTES of the ANNUAL PARISH COUNCIL  
MEETING  
held on Tuesday 3<sup>rd</sup> May 2022 at 7.30 pm  
in the Memorial Hall**



Present:

Kate Greet (KG) (Chairman), Richard Cochrane (RC), John Crombie (JC), Ralph German (RG), Will Gill (WG), Joanna Holah (JH), Nev Meek (NM), Val Neal (VN); Steve Skull (Clerk), CC Julian German. One member of the public attended.

**052201**

**ELECTION OF CHAIRMAN**

Kate Greet was nominated by VN and seconded by JH. There were no other nominations. Members voted unanimously in favour. KG was therefore re-elected, and signed her Declaration of Acceptance of Office form.

**052202**

**APOLOGIES FOR ABSENCE**

- Cllrs Helen Hastings and Chris Pope

**RESOLUTION TO APPROVE ABSENCES**

- WG proposed (seconded VN) that the absences be approved. This was agreed unanimously.

**052203**

**DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

- None.

**052204**

**ELECTION OF DEPUTY CHAIRMAN AND REVIEW OF COMMITTEE ARRANGEMENTS**

John Crombie was the only nomination for Deputy Chairman (proposed KG, seconded VN). Members voted unanimously in favour. JC was therefore re-elected to the post. Members considered a list of the existing committee, working party and liaison member appointments Chris Pope, though absent, was unanimously elected to join the Finance Committee (Proposed RC, seconded WG), having previously indicated by email his willingness to serve. A revised list for the forthcoming year was agreed, which is available from the clerk on request.

**052205**

**REPORT FROM WARD MEMBER**

JG highlighted a Cornwall Council "Homes for Cornwall" meeting which was to be held at the Hall for Cornwall on May 16<sup>th</sup>. He said he would be pleased to answer any questions arising from items on the agenda.

**052206**

**PUBLIC PARTICIPATION**

- None

## 052207

### MINUTES OF PREVIOUS MEETINGS

Members unanimously approved the minutes of the Parish Council Meeting held on 5<sup>th</sup> April as being a true record of the meeting (proposed RG, seconded WG). KG signed the approved minutes.

## 052208

### MINUTES OF THE PREVIOUS MEETINGS - MATTERS ARISING

- The clerk reported:

a) With regard to the request to trade from a mobile café facility at Percuil car park (minute ref 042212), he had researched licensing procedures followed by other organisations, and he and KG considered the PC should not make any such arrangements without legal advice, and the costs involved would need to be weighed against the potential benefits to Parishioners. The applicant concerned had not provided further details requested. Members agreed the matter could be revisited in the event of further requests.

b) JG had informed him that the original artwork for the Parish information board at New Road car park was not, after all, with the AONB management. It was agreed that the potential commissioning of a new board should be discussed again at June's meeting, and in the meantime members would give thought to possible design points and a way to proceed.

## 052209

### GOVERNANCE

Members reviewed for approval and adoption the following documents:

- a) - GPC Standing Orders as amended 3<sup>rd</sup> May 2022. **Adopted.** 7 in favour, 1 abstain
- b) - GPC Financial Regulations as amended 3<sup>rd</sup> May 2022. **Adopted.** Unanimous

The amendments to both documents included the raising of the Clerk's authorised monthly internet banking payment limit to £12,500.

## 052210

### PLANNING MATTERS

#### a) Applications

There were two new applications for consideration. These are outlined below and detailed comments are noted on the Cornwall Council planning website.

Application	Address	PC decision
PA22/02404	Barn A, Treloan Lane	<b>Support with additional comment:</b> 5 Support, 2 Object, 1 Abstain
PA22/03289	Highfield House, Trewithian	<b>Support.</b> Unanimous

#### b) Decisions since last meeting

Application	GPC comment	CC Decision
PA21/12664 re The Barn, Rosevine	Support	Approved
PA22/01820 re 3, Sunnyside, Portscatho	Support	Approved

#### c) Community Assets

KG had previously circulated background information about the Community Right to Bid scheme contained within the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012, together with a list of potential local assets for registration. It was agreed that the Planning Working Group should take forward further investigations into the registration process.

## **052211**

### **AFFORDABLE HOUSING POLICY AND LOCAL HOUSING NEED**

JH reported on behalf of the PC's Affordable Housing Working Group (AHWG) that 148 households had participated in the Local Housing Needs Survey, and the report was now awaited.

JC said further meetings with local landowners were now on hold, pending sight of the report.

## **052212**

### **ENVIRONMENTAL MATTERS**

#### **Roseland Environmental Action Community Team (REACT)**

RC presented a report and update on REACT's recent activities. A summary of the report can be seen at Appendix 1 to these minutes.

## **052213**

### **OTHER REPORTS - From Committee representatives, Working Groups and/or liaison members**

KG read out a report from CP on the progress being made by the Gerrans and Portscatho Platinum Jubilee Committee in organising events to celebrate the event over the four days of the Jubilee weekend. A summary of the report can be seen at Appendix 2 to these minutes.

## **052214**

### **UKRAINE**

Members considered whether there might be a role for the PC in the current refugee crisis. JG commented that none of the other local PC's were formally involving themselves but that some community groups had been set up to help. He said arrangements between hosts and guests were made directly, and the Unitary Authority had an administrative role. After a discussion, and by unanimous vote, it was resolved as follows (proposed KG, seconded WG): "Gerrans Parish Council agrees to support any local community-led working group(s) to facilitate the needs of Ukrainian refugees".

## **052215**

### **NEW ROAD CAR PARK**

#### **a) Surface repairs**

It was agreed unanimously (proposed WG, seconded JC) to accept a quote of £6,750 plus VAT from a local contractor for the resurfacing of New Road car park, with a view to the work being completed before the July school holidays.

## **052216**

### **ANNUAL REVIEWS**

Members reviewed for approval the following documents:

- Risk Assessment and Management Plan. Approved. Unanimous.
- Privacy Statement. Approved. Unanimous
- Statement of Internal Control 2021-2022 pre-audit. Approved. Unanimous.
- Annual Governance Statement 2021-2022 pre-audit. Approved. Unanimous

## **052217**

### **FINANCIAL MATTERS**

#### **1. Accounts for payment**

The clerk reported that all payments submitted for approval were materially within budget, or within forecast and agreed contingency levels where actual figures were unknown at the time of setting the budget.

It was resolved that the outstanding invoices totalling £7,907.14 (including VAT of £750.23) be paid (proposed RG, seconded RC). A schedule of all the payments is available from the clerk.

#### **2. Bank Reconciliation**

The reconciled bank balance as at 25<sup>th</sup> April was £46,013.60

**052218**

**OTHER PARISH MATTERS**

**1. Any urgent business**

- None

**2. Matters to be included on the next agenda**

- None, other than heretofore minuted.

**3. Minor items for report only**

- WG enquired about the street light still not working at New Road. The clerk said it had suffered water damage. He would be bringing quotes for repairs to that light and the light at Gerrans Green to the June meeting.

- RG said he was receiving complaints about speeding in Gerrans. NM said it might be possible to get a volunteer 'Speedwatch' group organised and offered to look into the practicalities.

- JH reported a dog mess problem on Gerrans Hill and asked if posters might be put up. KG said she would forward a Keep Britain Tidy poster which might be suitable.

**052219**

**CO-OPTION OF NEW MEMBER**

One application for the vacant position had been received and the applicant, Mrs Laura Wilson, was present and gave a brief presentation, having previously sent some biographical history which the clerk had circulated amongst members. In accordance with protocol, a vote was taken by secret ballot. Mrs Wilson was elected to the post, and signed a Declaration of Acceptance of Office form. KG offered the congratulations of the Council to Laura, and welcomed her to the role.

**052220**

**NEXT MEETING**

It was unanimously agreed that Tuesday 7<sup>th</sup> June 2022 be set for the next meeting of the Parish Council, to be held at 7.30 pm. The clerk was asked to try to arrange for the return of meetings to the Committee Room rather than the Main Memorial Hall.

**052221**

**MEETING CLOSE**

KG declared the meeting closed at 8.42 pm.

**End of Minutes**

**APPENDIX 1**

**Summary of report from RC re REACT (Agenda item 12)**

REACT had a meeting on the 25th April.

We have launched the two RCEF projects with consultants starting to research the energy options for hydro in Tregony and Solar and AD around Portscatho.

Introductions to farmers could be very useful for the solar and AD scheme which will look at barns but also food and farm waste.

Other themes like bus fares, the tree nursery and home insulation are all progressing.

Our next meeting will be on the 6th June

**End of Appendix 1**

## **APPENDIX 2**

### **Summary of report from CP re Platinum Jubilee (Agenda item 13)**

Planning for the Jubilee celebrations is proceeding well. The programme of events is now firm focussing on:

Thursday- a special Cafe Roseland cream tea, participation in the National beacon lighting event

Saturday - crown making for children on Gerrans green and presentation of Jubilee mugs, procession to Tatams beach, children's sports followed by tea on the Lugger.

Sunday - Bring your own Big Lunch on the Lugger including Du Hag Owr.  
Road closure has been confirmed.

A £1,000 grant from NISA has been confirmed.

The necessary insurances will be in place this week.

**End of Appendix 2**