**Konsel Pluw Erens
Gerrans Parish Council**

**MINUTES of the ANNUAL PARISH COUNCIL MEETING
 held on Tuesday 2nd May 2023 at 7.30 pm
in the Memorial Hall Annexe**

Present:

Cllrs Kate Greet (KG) (Chairman), John Crombie (JC), Jane Andain (JA), Richard Cochrane (RC), Ralph German (RG), Helen Hastings (HH), Joanna Holah (JH), Nev Meek (NM), Val Neal (VN), Laura Wilson (LW); Steve Skull (Clerk), CC Julian German (JG).

One member of the public attended.

**052301**

**ELECTION OF CHAIRMAN**

Kate Greet was nominated by JH and seconded by JC. There were no other nominations. Members voted unanimously in favour. KG was therefore re-elected, and signed her Declaration of Acceptance of Office form.

**052302**

**APOLOGIES FOR ABSENCE**

- Cllr Will Gill

**RESOLUTION TO APPROVE ABSENCES**

- JH proposed (seconded VN) that the absence be approved. This was agreed unanimously.

**052303**

**DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

- None.

**052304**

**ELECTION OF DEPUTY CHAIRMAN AND REVIEW OF COMMITTEE ARRANGEMENTS**

John Crombie was the only nomination for Deputy Chairman (proposed KG, seconded HH). Members voted unanimously in favour. JC was therefore re-elected to the post. Members considered a list of the existing committee, working party and liaison member appointments. A revised list for the forthcoming year was unanimously agreed, which is available from the clerk on request. The Council’s website will be updated for the latest arrangements.

**052305**

**REPORT FROM CORNWALL COUNCIL WARD MEMBER**

CC Julian German said he had nothing specific to report this month, but was open to any questions the meeting might have.

**052306**

**PUBLIC PARTICIPATION**

- None

**052307
MINUTES OF PREVIOUS MEETINGS**Those members who had been present unanimously approved the minutes of the Parish Council Meeting held on 4th April as being a true record of that meeting. KG signed the minutes.

**052308**

**MINUTES OF THE PREVIOUS MEETINGS - MATTERS ARISING**

- No matters were raised.

**052309**

**GOVERNANCE**

Members reviewed for approval and adoption the following documents:

1. - GPC Standing Orders as last amended 3rd May 2022. **Adopted**.
2. - GPC Financial Regulations as last amended 3rd May 2022. **Adopted**.

Both documents were unanimously approved and adopted (Proposed RG, seconded JC).

**052310**

**ANNUAL REVIEWS**Members reviewed for approval the following documents:

 a) - Risk Assessment and Management Plan. **Approved.**

 b) - Privacy Statement. **Approved.**

 c) - Statement of Internal Control 2022-2023 pre-audit. **Approved.**

 d) - Annual Governance Statement 2022-2023 pre-audit. **Approved.**

All four documents were unanimously approved (Proposed RG, Seconded JA).

**052311
PLANNING MATTERS**

**a) Applications**There was one new application for consideration. This is outlined below, and the Council’s comments are noted on the Cornwall Council planning website.

|  |  |  |
| --- | --- | --- |
| **Application** | **Address** | **PC decision** |
| PA23/02891 | Little Rosevine, Portscatho | **Support.** Unanimous |

**b) Decisions since last meeting**

|  |  |  |
| --- | --- | --- |
| **Application** | **GPC comment** | **CC Decision** |
| PA23/01417 re 32, Treventon Road | Support | Approved |
| PA22/00135 re Chapel House, Well Lane | Support | Approved |

**052312
AFFORDABLE HOUSING POLICY AND LOCAL HOUSING NEED**

JH reported on behalf of the PC’s Affordable Housing Working Group (AHWG) that no reports had been received in the past month from the Community Land Trusts. She said KG had attended and reported back on the recent Cornwall Association of Local Councils’ Community Housing Conversations event, and that Cornwall Council’s Affordable Housing Team have let it be known that they are keen to work with PCs and Land trusts, and willing to advise regarding negotiating with land owners and re possible sources of funding, so the AHWG should probably explore this three-way link further.

It was agreed that it was of critical importance that the PC should have meaningful input into the deciding of allocation criteria for any homes built, in particular in the precise definition of the word “local” in this context.

JG commented that it would be helpful if Government would change its policy of tax incentivisation of short-term over long-term letting, but saw no imminent prospect of this happening.

**052313**

**PARISH INFORMATION BOARD**

LW reported that she had now received an estimate for producing the artwork for the board(s) from a local graphic designer. The estimate had previously been circulated by email to the Councillors. It was unanimously agreed to ask this artist to proceed with the work (Proposed NM, seconded RG).

**052314
ENVIRONMENTAL MATTERS
Roseland Environmental Action Community Team (REACT)**RC reported that REACT had not met since the last PC meeting, it being a busy time of year for its members. JG reported that Tregony PC were developing some environmental policies based on recommendations from REACT.

**052315**

**OTHER REPORTS - From Committee representatives, Working Groups and/or liaison members**

NM reported that the Memorial Hall Committee were in the process of replacing all the lighting, both internal and external, at the Hall.

KG reported that the organisers of the local Coronation celebrations would be liaising with the Parish Jubilee Committee with a view to establishing a joint legacy fund from the two events.

**052316**

**SIGNAGE AT THE PORTH**

Members unanimously agreed that the PC should write to the Chairman of Cornwall Council Harbours Board expressing concern over the wording of new signage recently erected at the Porth (Proposed RG, seconded HH). NM volunteered to produce a draft for circulation and agreement.

**052317
FINANCIAL MATTERS
1. Accounts for payment**The clerk reported that all payments submitted for approval were materially within budget, or within forecast and agreed contingency levels where actual figures were unknown at the time of setting the budget. It was resolved that the outstanding invoices totalling £3,569.05 (including VAT of £63.18) be paid (proposed JC, seconded HH). A schedule of all the payments is available from the clerk.
**2. Bank Reconciliation**The reconciled bank balance as at 25th April was £45,033.37. **052318**

**OTHER PARISH MATTERS
1. Any urgent business**- None

**2. New matters to be included on the next agenda, other than heretofore minuted**

- None

**3. Minor items for report only**

- NM reported there was a problem with dog fouling at Church Close.

**052320
NEXT MEETING**It was unanimously agreed that Tuesday 6th June 2023 be set for the next meeting of the Parish Council, to be held in the Memorial Hall annexe at 7.30 pm.

**052315
MEETING CLOSE**KG declared the meeting closed at 8.37 pm.

**End of Minutes**