

Gerrans Parish Council
New Temporary Procedures for Appraising and
Commenting upon Planning Applications
Adopted 1st April 2020

- i) The clerk will forward applications to Councillors as they arrive in the PC's consultee inbox as at present, and advertise on the council's website links to all applications received, offering the public the opportunity to email the clerk with any views. The notice should give a deadline of 5 working days for public comment. The public should be advised that under GDPR their identity will not be disclosed without express permission.
- ii) At the end of the public opportunity to comment, the clerk will forward a summary of the public comments received, if any, to all members for their comments for a period of a further 5 working days.
- iii) During this period the Planning Working Group will liaise remotely to appraise each application and communicate their appraisal via email to all members. Site visits will not be undertaken for the duration.
- iv) On a monthly basis, under the Emergency Scheme of Delegation, either by email or by informal virtual meeting, the Clerk and members will agree a council response to each application which identifies relevant material considerations and may give local information or opinion. The agreed response will be drafted by the Chairperson of the PWG and sent to Cornwall Council by the clerk with the following statement:
"Due to the restrictions placed on the council as a result of the pandemic Coronavirus, this response represents the opinion of members of Gerrans Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. "
- v) The Council's response may then be posted on its own website.
- vi) If the matter is referred back to the Council under the 5-day protocol, the Emergency Scheme of Delegation will allow the clerk to take any appropriate action to respond on behalf of the Council. As the Council's opinion will not have been gained through the normal public process, unless members have been able to agree a further response by email, the default response will be:
'due to the restrictions placed on the Council as a result of the pandemic Coronavirus, it has been unable to consult further and therefore has nothing further to add'.