

Gerrans Parish Council
Officer delegated decisions register

The following are decisions that have been taken by the Clerk as Proper Officer of the Council under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated Government restrictions. The Register is made in accordance with the 2014 Openness of Local Government Bodies Regulations.

For further details please contact the Clerk by email at : clerk@gerransparishcouncil.org

| <u>Date of Decision</u> | <u>Ref No.</u> | <u>Decision taken by</u> | <u>Financial Value</u> £ | <u>S137 Value</u> £ | <u>Details</u> |
|-------------------------|----------------|--------------------------|-----------------------------|------------------------|---|
| | | | | | * In consultation with the Chairman |
| | | | | | ** In consultation with the Chairman and informed by consultation with members of the Council |
| 01-Apr | 042001 | Clerk ** | - | - | Adopt Continuity Plan and Scheme of Delegation |
| 01-Apr | 042002 | Clerk * | - | - | Amend Financial Regulations |
| 06-Apr | 042003 | Clerk ** | - | - | Apply for Internet Banking as Primary User |
| 07-Apr | 042004 | Clerk * | 8,296.98 | - | Pay monthly amounts due |
| 07-Apr | 042005 | Clerk ** | - | - | Submit Consultee Comments re PA20/01839,01988 & 02149 |
| 08-Apr | 042006 | Clerk ** | - | - | Draft Covid-19 initial donations policy |
| 15-Apr | 042007 | Clerk ** | - | - | Draft Covid-19 meetings policy |
| 21-Apr | 042008 | Clerk ** | - | - | Pass resolution to support Electricity Bill |
| 23-Apr | 042009 | Clerk ** | - | - | Go live with new temporary website |
| 23-Apr | 042010 | Clerk ** | - | - | Submit Consultee Comment re PA20/05643 |
| 24-Apr | 042011 | Clerk ** | 400.00 | 400.00 | Waive 2020-21 parking permit charges re Eshcol House |
| 29-Apr | 042012 | Clerk ** | 1,000.00 | 1,000.00 | Pay initial donation to RSPG |
| 29-Apr | 042013 | Clerk * | 392.43 | - | Pay annual CALC subscription |
| 06-May | 052001 | Clerk * | 3,313.49 | - | Pay other monthly amounts due |
| 06-May | 052002 | Clerk ** | - | - | Submit Consultee Comments re PA20/01598, 02500,03075,02583 & 03088 |
| 15-May | 052003 | Clerk ** | - | - | Pass resolution to amend Standing Orders to allow remote meetings |
| 18-May | 052004 | Clerk ** | 1,000.00 | 1,000.00 | Pay £1,000 donation to Gerrans Parish Charity Meals on Wheels service |
| 20-May | 052005 | Clerk ** | - | - | Continue with Continuity Plan procedures for Planning and Finance through June and July |
| 21-May | 052006 | Clerk ** | - | - | Discontinue recycling facility at Treloan after Cornwall Council withdraw |
| 04-Jun | 062001 | Clerk ** | - | - | Submit Consultee Comments re PA20/03233,04018,01827 & 03676 |
| 06-Jun | 062002 | Clerk * | 5,512.81 | - | Pay monthly amounts due |
| 12-Jun | 062003 | Clerk ** | - | - | Publish minutes of meeting 2/6/20 online as a true record |
| 14-Jun | 062004 | Clerk ** | - | - | Reply to protocol letter re PA20/01598 |
| 19-Jun | 062005 | Clerk ** | - | - | Keep toilets closed - display new posters |
| 22-Jun | 062006 | Clerk * | 150.00 | - | Move litter bins from outside Boatyard garden to The Square - health and safety grounds |
| 24-Jun | 062007 | Clerk ** | - | - | Submit Consultee Comment re PA20/03842 - Pendower Hotel |
| 04-Jul | 072001 | Clerk ** | 1,950.00 | - | Reopen toilets. New cleaning regime for 3 months |
| 07-Jul | 072002 | Clerk * | 5,099.64 | - | Pay monthly amounts due |
| 08-Jul | 072003 | Clerk * | - | - | Change review date re toilets decision to "ongoing" |
| 09-Jul | 072004 | Clerk ** | - | - | Support application from Plume to use parking spaces to trade |
| 09-Jul | 072005 | Clerk ** | - | - | Keep playground and outdoor gym closed |
| 18-Jul | 072006 | Clerk ** | - | - | Publish minutes of meeting 7/7/20 online as a true record |
| 28-Jul | 072007 | Clerk ** | - | - | Hold no meeting on 4th August |
| 05-Aug | 082001 | Clerk ** | - | - | Submit Consultee Comments re PA20/05043,05091&05112 |
| 06-Aug | 082002 | Clerk * | 5,127.94 | - | Pay monthly amounts due |
| 02-Sep | 092001 | Clerk ** | - | - | Submit Consultee Comments re PA20/05661,05904 & 05997 |
| 02-Sep | 092002 | Clerk * | 5,128.79 | - | Pay monthly amounts due |
| 23-Sep | 092003 | Clerk ** | - | - | Accept proposal to change website host to provide compliant site |
| 29-Sep | 092004 | Clerk ** | - | - | Publish minutes of meeting 01/09/20 online as a true record |
| 30-Sep | 092005 | Clerk ** | 600.00 | - | Extend daily toilets cleaning contract until end of October |